

EMPLOYMENT APPLICATION

An Equal Opportunity Employer

PLEASE PRINT

Last Name	First Name	Middle Name	Date
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Address	City	State	Zip Code
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Home Phone	Cell Phone
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EMPLOYMENT DESIRED

Position applying for: _____

Employment desired: Full time only Part time only Full or part time

What salary is desired?

What hours/days are you available to work?

PERSONAL INFORMATION

How did you hear about our company and this job opening?

Have you ever applied to work for Verdin before? If yes, when?

Why are you applying for work at Verdin?



If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No
If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodations that may be necessary for eligible applicants/employees to perform essential functions.)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety or morale, or if doing so could create conflicts of interest.

EDUCATION, TRAINING AND EXPERIENCE

<i>School</i>	<i>Name and address</i>	<i>No. of yrs. completed</i>	<i>Did you graduate? Y/N</i>	<i>Degree or diploma</i>
High School	Name Address			
College	Name Address			
Vocational	Name Address			
Other	Name Address			

WORK HISTORY

List below all present and past employment starting with your most recent employer (last five years is sufficient). You must complete the section even if attaching a resume.

1.

Name of employer

Phone number

Type of business

Your supervisor's name

Address

City

State

Zip code

Dates of employment

Current employer? Y/N

May we contact this employer for reference?

Your position, duties, skills advancements:

Reason for leaving:

2.

Name of employer

Phone number

Type of business

Your supervisor's name

Address

City

State

Zip code

Dates of employment

3.

Name of employer

Phone number

Type of business

Your supervisor's name

Address

City

State

Zip code

Dates of employment

Note: Attach additional page(s) if necessary

REFERENCES

List below three people not related to you and are not previous employers who have knowledge of your work performance within the last three years.

Name	Position	Phone number
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Company	Address
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Name	Position	Phone number
------	----------	--------------

Company	Address
---------	---------

Name	Position	Phone number
------	----------	--------------

Company	Address
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An application form can make it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for specific the specific position for which you are applying.

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

I hereby certify that I have not knowingly withheld and information that might adversely affect my chances for employment and the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials

I hereby authorize Verdin to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above, I further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

Initials

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Initials

Applicant's Signature

Date